

**100 days Campaign - "Saksham Niveshak": July 28, 2025 to November 6, 2025**  
**Update Your KYC Details and Claim Your Unpaid/Unclaimed Dividends**

Dear Shareholder,

The Investor Education and Protection Fund Authority (IEPFA), Ministry of Corporate Affairs (MCA), has initiated a 100 Day Campaign titled "**Saksham Niveshak**" from **July 28, 2025 to November 6, 2025**, aimed at reaching out to shareholders whose dividends remain unpaid or unclaimed.

In alignment with this initiative, **Axis Bank Limited** is participating in the campaign to assist shareholders in claiming their rightful entitlement, by creating awareness among shareholders to update their details and claim any unpaid or unclaimed dividends before they get transferred to the Investor Education and Protection Fund (IEPF).

**Actionable for shareholders:** It's important for shareholders to update their KYC details viz, PAN, Choice of Nomination, Contact details (Postal Address with PIN and Mobile Number), Bank A/c details and Specimen signature with the Registrar & Transfer Agent, KFin Technologies Limited (KFin).

Since dividend on shares is only payable in electronic mode, dividend will only be credited in shareholder's bank account **AFTER** updating the above information / documents.

**A. For Shareholders Holding Shares in Dematerialized Form**

The shareholders holding shares in **dematerialized form** who have not claimed their dividend, can claim the same by updating or modifying their KYC details with their respective **Depository Participant (DP)**.

Please ensure your DP has your latest information so that dividend can be credited directly to your bank account.

**B. For Shareholders Holding Shares in Physical Form**

Please submit the following forms and documents to KFin:

- Form ISR-1: Filled and signed, with self-attested KYC documents
- Form ISR-2: Filled and signed, with banker's attestation of your signature + original cancelled cheque (with your name printed) or self-attested bank passbook/statement
- Form SH-13: For adding a nominee
- Form ISR-3: If you wish to opt out of nomination

The forms for can be downloaded from:

Bank's Website: <https://www.axisbank.com/shareholders-corner/financial-results-and-other-information/public-notices/investor-fags>.

Kfin's Website: <https://ris.kfintech.com/clientservices/isc/isrforms.aspx>.

**Modes of Dispatch:**

- **By Post:** Send physical copies to KFin Technologies Limited, Unit: Axis Bank Limited, Selenium Building, Tower-B, Plot Nos. 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500032, Telangana.
- **By Email:** From your registered email ID, send digitally signed documents to: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com).

We urge all the shareholders to take advantage of this opportunity and submit the necessary documents **before November 6, 2025** to avoid any future transfer of unclaimed dividends to the IEPF.

**Computer No.284174**  
**E-file no. 30/06/2025-IEPFA**  
**Investor Education and Protection Fund Authority**  
**Ministry of Corporate Affairs**  
**Government of India**

Ground Floor, Jeevan Vihar Building,  
Sansad Marg, New Delhi-110001

Dated: 16/07/2025

To  
The Nodal Officer

**Subject: Request to Initiate 100 Days Campaign - "Saksham Niveshak" - for KYC and other related Updations and Shareholder Engagement to Prevent Transfer of Unpaid/Unclaimed Dividends to IEPF- regarding**

Dear Sir/Madam,

With reference to the meeting recently held with the Nodal Officers of stakeholder companies through video conference on April 28, 2025 regarding the organisation of *Niveshak Shivir* for facilitating the direct transfer of unclaimed/unpaid dividends to rightful claimants by companies.

The primary aim of this Shivir was to provide a platform for investors to:

- Resolve issues related to unclaimed dividends and shares.
- Update their KYC and nomination details.
- Promote transparency and investor empowerment by ensuring direct claims processing without third parties.

**In this regard, as per Section 124(2) of the Companies Act, 2013** *"The company shall, within a period of ninety days of making any transfer of an amount under sub-section (1) to the Unpaid Dividend Account, prepare a statement containing the names, their last known addresses and the unpaid dividend to be paid to each person and place it on the web-site of the company, if any, and also on any other web-site of the company, if any, and also on any other web-site approved by the Central Government for this purpose, in such form, manner and other particulars as may be prescribed."*

**As per the provisions of Section 124(5) of the Companies Act, 2013** *"Any money transferred to the Unpaid Dividend Account of a company in pursuance of this section which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred by the company along with interest accrued, if any, thereon to the Fund established under sub-section (1) of section 125 and the company shall send a statement in the prescribed*

*form of the details of such transfer to the authority which administers the said Fund and that authority shall issue a receipt to the company as evidence of such transfer.”*

Further as per **Section 124(6)**: *“All shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred by the company in the name of Investor Education and Protection Fund along with a statement containing such details as may be prescribed.”*

In addition to above, SEBI has issued clarifications regarding processing investor requests and updating KYC details through various circulars, including:

- **SEBI/HO/MIRSD/POD-1/P/CIR/2023/70** (May 17, 2023)
- **SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/687** (December 16, 2021)

In line with the objectives of the Niveshak Shivir and IEPFA's broader drive for investor education and facilitation, we propose the launch of a **100 Days Campaign - "Saksham Niveshak"** - targeting shareholders whose dividends have remained unclaimed.

This campaign should focus on the following key actions:

- **Proactive Engagement:** Reach out to shareholders to update their KYC, bank mandates, and contact information.
- **Transfer to IEPFA:** Dividend is paid to the rightful claimant, so that the transfer of shares to IEPFA is not required, by ensuring all eligible shareholders make updation to their KYC.
- **Dividend from Company:** Enable shareholders to receive their rightful claims directly from the Company.

Considering the above, you are requested to initiate the 100-Day Campaign from **28<sup>th</sup> July, 2025 to 6<sup>th</sup> November, 2025**, and to submit an **Action Taken Report** indicating the steps undertaken during this period. The format for the report is enclosed for your reference.

  
 (Lt. Col. Aditya Sinha)  
 General Manager, IEPF Authority