

**LETTER OF UNDERTAKING**  
FOR ISSUE OF DUPLICATE DEMAND DRAFT/PAY ORDER

To,  
Karvy Computershare Private Limited  
**(Unit: Axis Bank Limited)**  
Karvy Selenium Tower B,  
Plot 31-32, Gachibowli, Financial District,  
Nanakramguda, Hyderabad – 500 032.

Dear Sir/ Ma'am,

**REF: FOLIO/DP ID/ CLIENT ID**

I/We hereby confirm that I/we have not received, encashed, negotiated or otherwise dealt in any of the dividend(s) paid by the Bank in respect of the previous financial years, detailed as under, so as to create any adverse claim on the same.

Financial Year	Dividend Warrant No	Date	Dividend Amount.

In consideration of your issuing to me/us Demand Draft(s)/Pay Order(s) in lieu of the Dividend Warrant(s) lying unclaimed in my/our name(s) and which are irretrievable/ lost or misplaced or agreeing to credit the amounts directly to my designated bank account as mentioned below, I/we hereby unconditionally and irrevocably agree and undertake to indemnify the Bank, all its directors and officers harmless and to keep them protected from/ against all claims, counter claims, losses, costs or damages which the Bank may sustain or incur by reason of the Bank agreeing to issue Demand Draft(s) / Pay Order(s) or pursuant to credit of the unclaimed dividend amount(s) directly to my designated bank account or on account of the original Dividend Warrant(s) being, at any time, found and presented for payment by any person or persons claiming to be the holder(s) of the said Dividend Warrant(s) or in any way interested therein, I/We further agree and unconditionally and irrevocably undertake to return to you the original Dividend Warrants or to refund the amounts paid to me by the Bank, should it be found by me/us or again come into my/our possession at any time hereafter.

Name		Signature	
<b>First Holder :</b>			
<b>Joint Holder 1 :</b>			
<b>Joint Holder 2 :</b>			
<b>Address of First Holder :</b>			
<b>Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)</b>			
<b>Name of the Bank</b>			
<b>Name of the Branch</b>			
<b>Account Number (as appearing in your cheque book)</b>			
<b>Account Type (Saving / Current / Cash Credit)</b>	<b>10 – Saving</b>	<b>11 – Current</b>	<b>13 – Cash Credit</b>
<b>9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification</b>			
<b>11 Digit IFSC Code</b>			
<b>Email address</b>			
<b>Contact Nos.</b>			
<b>Witness 1 :</b>		<b>Witness 2 :</b>	
Name :		Name :	
Address :		Address :	
Signature :		Signature :	

Dated: \_\_\_\_\_

**Note 1:** For the undertaking to be considered complete, please ensure the name, address and bank details of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses.

**Note 2:** Please note that if the dividend amount is in excess of Rs. 500/- then this 'Letter of Undertaking' should be executed on a Rs. 20/- Non-Judicial Stamp Paper or franked for Rs. 20/-.