

BARCODE NO.

**Self- Declaration Form for Other Non-Individuals for KYC update
(On the Letterhead of the entity)**

To
Branch Manager
Axis Bank Ltd
Address
City
State

Sub: Self Declaration for no change in KYC information of an Entity

Dear Sir/ Madam,

I/We* hereby confirm on below information for KYC update in

Entity customer Id:

Account Number:

Name of the Entity:

S.No.	Particulars	Confirmation by Ticking the applicable box																		
1	Is there any change in entity Name	<input type="checkbox"/> Yes <input type="checkbox"/> NO																		
2	Is there any change in constitution of the entity	<input type="checkbox"/> Yes <input type="checkbox"/> NO																		
3	Is there any change in registered address	<input type="checkbox"/> Yes <input type="checkbox"/> NO																		
4	Is there any change in communication address	<input type="checkbox"/> Yes <input type="checkbox"/> NO																		
5	<div>Is there any change in the Beneficial owners / Senior managing official as updated in bank's record.<table><thead><tr><th>Constitution</th><th colspan="2">Threshold Ownership Percent for BO Identification</th></tr><tr><th></th><th>Existing</th><th>Revised</th></tr></thead><tbody><tr><td>Company</td><td>>25%</td><td>>10%</td></tr><tr><td>Partnership Firm/ LLP</td><td>>15%</td><td>>10%</td></tr><tr><td>Trust</td><td>>=15%</td><td>>=10%</td></tr><tr><td>Unincorporated Association of Persons/Body of Individuals including societies</td><td>>15%</td><td>>15% (no change)</td></tr></tbody></table></div>	Constitution	Threshold Ownership Percent for BO Identification			Existing	Revised	Company	>25%	>10%	Partnership Firm/ LLP	>15%	>10%	Trust	>=15%	>=10%	Unincorporated Association of Persons/Body of Individuals including societies	>15%	>15% (no change)	<input type="checkbox"/> Yes <input type="checkbox"/> NO
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	Basis the amendment in Master Direction – Know Your Customer (KYC) Direction, 2016, dated April 28, 2023, and October 17, 2023. In case there is any change in the BO declaration basis the revised % ownership of BO, kindly provide fresh BO declaration.	
6	Is there any change in the directors/ partners/ trustee/ of / body of Individuals (in case of Association of Persons)	<input type="checkbox"/> Yes <input type="checkbox"/> NO
7	Is the principal place of Business being same as Registered or communication address	<input type="checkbox"/> Yes <input type="checkbox"/> NO
8	Is there any change in the entity proof documents (i.e validity not expired)	<input type="checkbox"/> Yes <input type="checkbox"/> NO
9	Is there any change in the Constitution documents of the entity (I.e. amendment to MOA/AOA, Partnership deed, LLP Agreement, Trust Deed, Bye Laws etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> NO
10	Is there any change in PAN (I.e. any correction in entity name or Date of Incorporation)	<input type="checkbox"/> Yes <input type="checkbox"/> NO
11	Is there any change in the Nature of Business/ Industry Type	<input type="checkbox"/> Yes <input type="checkbox"/> NO

Annual Turnover of the entity - Rs..... (enter numeric value)

Wealth (networth) of the entity is ₹.....(enter numeric value)

Source of wealth is 1) Business Income _____
 2) Other Income(Please specify)

We hereby declare that the detail of the relevant persons holding senior management position of the entity (applicable for LLP/ Company) is as furnished below*:

1. Name - Designation
2. Name - Designation
3. Name - Designation
4. Name – Designation

**(Please mention the name of senior management officials other than those already furnished as per point no. 6 of the above table).*

We hereby declare the details the relevant persons holding senior management position of the entity is as furnished below (For TASC constitution)

1. Name and designation of Protector
2. Name and designation of the Settlor/ Author alongwith KYC document (KYC of Settlor/ Author of trust is now mandatory for Re-KYC)
3. Name of Trustee with their status

I/We declare, confirm and agree that all the particulars and information given in the Self-Declaration form are true, correct, complete and upto date in all aspects and I/We have not withheld any information. I/We hereby agree to indemnify Axis Bank and their successors or assignees if any of the representations and declarations

made here under by me/us is incorrect, false or misleading in any of its particulars. I/We will ensure that any update/change in any information or documents provided by me/us in future would be intimated/informed to the Bank promptly, i.e. within 30 days from the date of change.

CKYC Declaration: 1) I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I/We am/are aware that I/we may be held liable for it. 2) My/ Our personal/KYC details may be shared with Central KYC Registry 3) I/We hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address"

(Signature of the Authorized Signatory/s/Director/s/Partner/s/Trustee/s)

Name:

Designation:

Place:

Date:

Note: All field in the self-declaration form are to be mandatorily filled in.

Disclaimer: Bank will process your Service Request within 10 working days (Turn Around Time - TAT) from the date of submission of Self declaration form complete in all respect alongwith all relevant documents as per the internal guidelines of the Bank and the regulatory requirements. TAT may not be applicable under certain unforeseen circumstances which are beyond the control of the Bank. The Bank shall not be held responsible for delay due to such circumstances.